

Moorlands Primary School Governance Action Plan 24/25

Objective	Specific actions and responsibility	Evidence	Progress
Ensure that the GB is a fully functioning and effective to monitor school development	All <ul style="list-style-type: none"> Fill vacancies in the GB Ensure that all members have appropriate training All governors understand the challenges facing school – capacity in staffing, leadership development, teaching spaces. Ensure succession planning in school staff and GB Ensure that special responsibility governors understand the scope of their role 	Minutes of Meetings Record of visit forms Action Plan Training records	Joint Chairs in Place
Ensure that monitoring activities are recorded to provide evidence of the work and impact of all governors	All <ul style="list-style-type: none"> Keep information about visits to school and the impact of these visits in a central place – copies to Chair and Headteacher. Reporting to each FGB on personal visits/virtual meetings with staff Minutes from meetings show the impact of the work of governors Annual review to parents provides evidence of the work of governors 	Reports from individual governors Minutes from meetings Annual Review	Visit form sent to all governors Governors in school afternoons each term.
Support staff in dealing with the high level of pupil needs faced by school	All <ul style="list-style-type: none"> As a GB lobby for support Address issues in each GB meeting Ensure clear budget monitoring Ensure a team approach to monitoring SEN 	Minutes of meetings Meetings with councillors and MPs	GovernSandwell meetings with councillors
To provide challenge and support for the SLT	All <ul style="list-style-type: none"> Governors to continue to ask challenging questions to the SLT Governors to have the opportunity to attend SIA visits termly Governors to monitor school priorities at each GB meeting To work with SLT to develop the short and long term priorities of the school To support SLT 	Minutes of meetings SIA meeting notes	Chairs attend SIA meetings.
Continue to consult with stakeholders and share the impact of the work of governors	All <ul style="list-style-type: none"> Annual report to parents Annual questionnaire and response for staff Annual parent questionnaire Governors support the work that school is developing with the community Governors attend parents evenings and other events Governors have regular meetings with pupils 	Report to parents Parent questionnaires Staff questionnaire Newsletters Feedback from parents' evenings	Staff questionnaire Parent Questionnaire Pupil voice