

## Governors' Action Plan 22/23

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Objective	Who	Specific actions and responsibility	Evidence	Success criteria	Timescale
<b>To ensure that succession planning is in place</b>		<ul style="list-style-type: none"> <li>• Succession planning is discussed at meetings</li> <li>• Vice chairs for committees and FGB and chairing is shared</li> </ul>	Minutes from meetings Vice chairs in place	Smooth handing over of roles such as chair and vice chair	July 23
<b>Develop and review the 2 to 3 year strategy of the school based on shared vision. Monitor the SIP</b>  <b>Share the vision with all stakeholders</b>	EB/KR	<ul style="list-style-type: none"> <li>• Senior leaders and governors discuss strategy regularly in meetings</li> <li>• Interviews with staff responsible and visits to school to look at the vision in action</li> <li>• All governors are aware of priorities and ways in which they can support them</li> <li>• Support clear communication in school</li> <li>• Support staff in addressing the SIP</li> <li>• Share our OFSTED Report and other positive developments with parents</li> <li>• Take the views of staff, parents and children into account when reviewing strategy.</li> </ul>	Minutes from meetings Reports from individual governors Staff survey Parent survey Report from SIA Newsletters Governor annual report to parents	<ul style="list-style-type: none"> <li>• All governors take part in an annual vision and aims meeting</li> <li>• All governors are aware of progress on meeting the targets of the SIP</li> <li>• Parents and other stakeholders are aware of the successes in school</li> </ul>	Ongoing
<b>Ensure that monitoring activities are recorded to provide evidence of the work and impact of all governors</b>	EB/KR	<ul style="list-style-type: none"> <li>• Teacher/ governor conversation carried out in autumn and summer terms to share information on the management of a subject/area/priority in school.</li> <li>• Meetings are recorded and kept centrally.</li> </ul>	Reports from individual governors Minutes from meetings	<ul style="list-style-type: none"> <li>• Teacher/governor conversations demonstrate clear monitoring over time and governors have a good knowledge of the management of the subject/area.</li> <li>• Minutes from meetings show the impact of the work of governors</li> </ul>	Ongoing

<b>To ensure that the GB is trained appropriately</b>	EB/KR	<ul style="list-style-type: none"> <li>The chair supports and mentors new governors</li> <li>All governors attend training depending on need/areas of interest/role on the GB</li> <li>Whole GB training annually based on skills matrix results</li> </ul>	Training recorded in minutes from meetings Reports from ASGB	<ul style="list-style-type: none"> <li>New governors attend SiPs welcome training and training from other sources such as NGA</li> <li>New governors feel supported.</li> <li>Governors use information from training to update the board.</li> </ul>	Ongoing
<b>To provide challenge for the SLT to drive school improvement and meeting the aims of the SDP</b>	KR/ all	<ul style="list-style-type: none"> <li>Governors to continue to ask challenging questions to the SLT on standards – Chair to support</li> <li>Governors to have the opportunity to attend SIA visits termly</li> <li>Governors to monitor school priorities at each GB meeting</li> <li>To work with SLT to develop the short and long term priorities of the school</li> </ul>	Minutes of meetings Chair's Log, SIA meeting notes	<ul style="list-style-type: none"> <li>All governors complete training – January 21</li> <li>A governor attends the SIA visit/SiG and feed back to the board</li> <li>Governors contribute to school improvement</li> </ul>	ongoing
<b>To monitor the use of catch up and pupil premium funding</b>	KR/all	<ul style="list-style-type: none"> <li>Reports from HT at GB meetings including data</li> <li>Governor/teacher conversations to monitor interventions</li> <li>Interventions discussed at Pupil and Curriculum Meetings</li> <li>Monitoring discussion at Staffing and Finance Meetings</li> </ul>	Minutes of meetings Visit forms SIA visit form	<ul style="list-style-type: none"> <li>Governors ask about catch up and pupil premium funding at meetings and during conversations with staff</li> <li>Data is presented at meetings</li> </ul>	ongoing
<b>To support wider projects that benefit the school environment</b>	All	<ul style="list-style-type: none"> <li>Look at long term improvements such as creating new building to enlarge the school</li> <li>Looking at long term sustainability – alternative energy supply etc</li> </ul>	Minutes from sub meetings and FGB meetings	<ul style="list-style-type: none"> <li>Governors work with external agencies where appropriate to draw up plans and find funding</li> </ul>	July 23
<b>To support the school and community in the cost of living crisis</b>	All	<ul style="list-style-type: none"> <li>Discussions around ways that our community can be supported and ways in which school can work with parents</li> <li>Looking at ways in which funding can be found to support the local community</li> <li>Ensure that funding for school can be best used to ensure that costs can be met for heating etc.</li> </ul>	Notes from sub meetings and FGB meetings	<ul style="list-style-type: none"> <li>Funding applications are made</li> <li>Governors contribute ideas and expertise in working with the community</li> </ul>	July 23